

Preble County Mental Health & Recovery Board

Board Meeting Minutes

April 24, 2023, 6:30 p.m.

Present: Allen, J., Armstead, M., Cross, I., Elam J., O'Banion L., Sizemore D., Wood R., Clark, A., Schlotterbeck, P.

Announced Absence: No announced absence.

Unannounced Absence: Steele S., McQueen T.

Staff: Cooper A., Hurst S., Raynes A.

Call To Order: Chairman O'Banion called meeting to order at 6:32

Roll Call: Roll Call was done by Board Secretary, Autumn Cooper-Absent-Shannon Steele and Tyessa McQueen

Reading of the Mission Statement Dave Sizemore read the mission statement.

Additions/Deletions to the Agenda- Building Mural, A/C Unit

Recognition of Guests-Cari Wynne, Cynthia Treasure, Allie Shafer, Jerri Lynn Stanley, Kelli Ott, Alexa Little, Commissioner Adam Craft, Michelle Gebhart

Oath of Office-Paula Schlotterbeck and Ashley Clark were sworn in by Commissioner Adam Craft.

Presentation of the February 27th, 2023, Board Meeting Minutes

23.04.561 Robert Wood moved to approve the February 27th, 2023; Board Meeting Minutes as presented with Miranda Armstead seconding the motion. Motion Approved. Yes-11 No-0 Abstain-0

Provider Presentations

Thrive Therapeutic-Kelli Ott presented My Neighbor's House (MNH) to the board members and talked about the different programs provided at MNH and school-based therapy in other areas.

Michelle Gebhart- A slide show presentation was shared with board members about Hope Squads and School services provided by Gebhart Counseling thanks to board funds.

Allie Shafer & Cari Wynne Success Program-Cari Wynne presented to the board where Success came from and the mission of the Success Program. She went on to explain how the Success Program works in Preble County. She thanked the board for the support of the program. Allie Shafer shared the data from the Success Program with the board. Success is serving 286 families throughout Preble County this year. She then went on to share a success story with the board members.

Board Staff Report

Compliance in a Nutshell – OACBHA-Director Raynes presented Compliance in a Nutshell document to the board.

Amy's March/April calendars-Director Raynes presented her March and April Calendar to the board.

Executive Director's Yearly Evaluation/Board Member Evaluation/Ethics Training -Director Raynes reminded board members to turn in their Directors Evaluation Forms, Board Evaluation Forms, and Ethics Training.

COQ-Director Raynes presented the results for our COQ and explained what points were missed.

CEBCO Insurance Review Director Raynes presented the board with the health insurance information.

Building Mural -Director Raynes reported to the board an idea for a mural to be placed on the side of the Cherry Street building. Landon O'Banion asked how large the mural would be. Alexa reported she thinks the large side of the building facing the street would be ideal, but the smaller idea would be the garden space. John Elam asked about the cost. The board is open to the mural but would like preliminary costs and design before making a final decision.

A/C Unit -Two A/C Units have to be replaced. One unit is 27 years and the other is 29 years old. Director Raynes asked to increase the capital line to put in two new A/C units. Director Raynes stated adding 30,000 to capital lines will be enough. There were discussions among the board members about adding 42,000 to make sure Director Raynes doesn't need to return to the board for an increase.

Finance -

i. **FY23 Budget Revision** -\$42,000 will be added to the capital line.

23.04.562 John Elam moved to approve FY23 Budget Revisions as presented with Ian Cross seconding the motion. Motion Approved. Yes-9- No-0 Abstain- 0

- ii. **Contracts**-Sherry went over the Clemons Nelson contract to the board. Landon O'Banion would like the policy & procedures annually reviewed by the board.
 - a. FY23 CAP Addendum 1 - \$2,000 (Expense/AUD Funds)
 - b. FY23 Clemons Nelson - \$3,500 Policy & Procedure Update/Review (Expense)
 - c. FY23 Koorsen - \$1,524 Panic Button Set-up Fee (Expense)
 - d. FY23 Kara Casteel – Parent Project \$900 (Expense/SFSC Funds)
 - e. FY23 Stearman Lease – 14 months \$3,500 (Revenue)
 - f. FY23 Samaritan Addendum 1 MRSS - \$127,996 (Expense/AETNA Funds) & EMDR Training for Clinical Staff – \$8,583.80 (Expense/SOR 2.0 NCE)
 - g. FY23 Thrive Addendum 2 - \$114,774 (Expense/SOR 2.0 NCE)
 - h. FY23 Next Step Living *Amendment to Addendum 1 - \$10,044 Additional Added (Expense/SOR 2.0 NCE) *Amending Budget Allocation from SOS 3.0 to SOR 2.0 NCE

23.04.563 David Sizemore moved to approve the contracts as presented with Robert Wood seconding the motion. Motion Approved. Yes-9 No-0 Abstain-0

- iii. **Resolutions**-Sherry Hurst Presented the resolution to the board.

23.04.564 David Sizemore moved to approve the resolution as presented with Miranda Armstead seconding the motion. Motion Approved. Yes-9 No-0 Abstain-0

- iv. **Balance Sheet, Revenue/Expense Statement, & Reconciliation Detail FY23 February/March** - Director Raynes presented the financial statements to the board and there were no questions.

23.04.565 David Sizemore moved to approve the Balance Sheet, Revenue/Expense Statement, & Reconciliation Detail FY23 February/March as presented with John Elam seconding the motion. Motion Approved. Yes-9 No-0 Abstain-0

- v. **Then & Nows FY23 February/March**-David Sizemore presented the Then and Nows to the board and there were no further questions.


23.04.565 David Sizemore moved to approve the Then & Nows FY23 February/March with John Elam seconding the motion. Motion Approved. Yes-9 No-0 Abstain-0

Board Member Open Forum-Nothing to discuss.

Chairperson's Remarks- Chairman O'Banion thanked everyone for coming and welcomed new board members.

Adjournment

23.04.566 Robert Wood moved to adjourn the meeting at 7:35 pm with Miranda Armstead seconding the motion. Motion Approved. Yes-9- No-0 Abstain-0


Board Chair

5/22/23
Date