

Preble County Mental Health & Recovery Board
Board Meeting Minutes
August 24th, 2020

Present: Allen, J., Cross, I., Dowden, K., Elam, J., McQueen, T., O'Banion, L., Reimers, M., Sizemore, D., Wood, R.

Announced Absence: None

Absent: None

Staff: Hurst, S., Loftis, W., Raynes, A.,

Guests: Follrod, P., Treasure, C., West, K.

Call To Order

Landon O'Banion called the meeting to order at 6:30 p.m.

Roll Call

Roll Call was done by Board Secretary.

Reading of the Mission Statement

John Elam read the mission statement.

Additions/Deletions

- a. Recovery & Wellness Addendum - \$10,000
- b. K12 School Contracts
- c. 225 N. Barron Street Renovation
- d. Client Issue
- e. Deletion of Amy's Calendar

Recognition of Guests

Guests introduced themselves.

Presentation of February 2020 Board Minutes

20-08-323 Robert Wood moved to approve the June 22nd, 2020 Board Minutes, with David Sizemore seconding the motion. Roll Call Approval: John Allen, Yes, Ian Cross, Yes, Kyle Dowden, Yes, John Elam, Yes, Tyessa McQueen, Yes, Landon O'Banion, Yes, Melissa Reimers, Yes, David Sizemore, Yes, Robert Wood, Yes.

Executive Session

- 20-08-324 Robert Wood Moved to enter executive session, with John Allen seconding the motion. Roll Call Approval: John Allen, Yes, Ian Cross, Yes, Kyle Dowden, Yes, John Elam, Yes, Tyessa McQueen, Yes, Landon O'Banion, Yes, Melissa Reimers, Yes, David Sizemore, Yes, Robert Wood, Yes. All guests were moved to waiting area, with the exception of Kathryn West, Attorney.
- 20-08-325 David Sizemore moved to exit executive session, with Melissa Reimers seconding the motion. Roll Call Approval: John Allen, Yes, Ian Cross, Yes, Kyle Dowden, Yes, John Elam, Yes, Tyessa McQueen, Yes, Landon O'Banion, Yes, Melissa Reimers, Yes, David Sizemore, Yes, Robert Wood, Yes.
- 20-08-326 John Elam moved for approval of payment to ImageRights between the amounts of \$1,200 - \$1,700, with John Allen seconding the motion. Roll Call Approval: John Allen, Yes, Ian Cross, Yes, Kyle Dowden, Yes, John Elam, Yes, Tyessa McQueen, Yes, Landon O'Banion, Yes, Melissa Reimers, Yes, David Sizemore, Yes, Robert Wood, Yes.

Fiscal

Amy Raynes presented the Fiscal portion of the Agenda.

- 20-08-327 John Elam moved to approve the appropriations transfer, with Melissa Reimers seconding the motion. Roll Call Approval: John Allen, Yes, Ian Cross, Yes, Kyle Dowden, Yes, John Elam, Yes, Tyessa McQueen, Yes, Landon O'Banion, Yes, Melissa Reimers, Yes, David Sizemore, Yes, Robert Wood, Yes.
- 20-08-328 John Elam moved to approve the budget revision on the FY21 Budget, with Kyle Dowden seconding the motion. Roll Call Approval: John Allen, Yes, Ian Cross, Yes, Kyle Dowden, Yes, John Elam, Yes, Tyessa McQueen, Yes, Landon O'Banion, Yes, Melissa Reimers, Yes, David Sizemore, Yes, Robert Wood, Yes.
- 20-08-329 John Elam moved to approve the Decatur Street repairs using Rike Plumbing, with David Sizemore seconding the motion. Roll Call Approval: John Allen, Yes, Ian Cross, Yes, Kyle Dowden, Yes, John Elam, Yes, Tyessa McQueen, Yes, Landon O'Banion, Yes, Melissa Reimers, Yes, David Sizemore, Yes, Robert Wood, Yes.
- 20-08-330 Robert Wood moved to approve the FY20 Draft financials, with Kyle Dowden seconding the motion. Roll Call Approval: John Allen, Yes, Ian Cross, Yes, Kyle Dowden, Yes, John Elam, Yes, Tyessa McQueen, Yes, Landon O'Banion, Yes, Melissa Reimers, Yes, David Sizemore, Yes, Robert Wood, Yes.
- 20-08-331 Kyle Dowden moved to approve the Revenue/Expense statement and balance sheet for July 2020, with Melissa Reimers seconding the motion. Roll Call Approval: John Allen, Yes, Ian Cross, Yes, Kyle Dowden, Yes, John Elam, Yes,

Tyessa McQueen, Yes, Landon O'Banion, Yes, Melissa Reimers, Yes, David Sizemore, Yes, Robert Wood, Yes.

20-08-332 John Elam moved to approve the Reconciliation Detail for July 2020, with Melissa Reimers seconding the motion. Roll Call Approval: John Allen, Yes, Ian Cross, Yes, Kyle Dowden, Yes, John Elam, Yes, Tyessa McQueen, Yes, Landon O'Banion, Yes, Melissa Reimers, Yes, David Sizemore, Yes, Robert Wood, Yes.

Contracts

20-08-333 Kyle Dowden moved to approve the contracts, Sojourner Addendum 1, SBHI Crisis Flex Fund and COVID-19 Emergency funding Addendum 1, Butler County ESC Success program \$80,872, Butler County FCFC SFSC \$72,000, Thrive Therapeutics MOU, OACBHA Mini Grant, with John Allen seconding the motion. Roll Call Approval: John Allen, Yes, Ian Cross, Yes, Kyle Dowden, Yes, John Elam, Yes, Tyessa McQueen, Yes, Landon O'Banion, Yes, Melissa Reimers, Yes, David Sizemore, Yes, Robert Wood, Yes.

Board Staff Report

20-08-334 2019 Annual Report was sent to the Board to review and will be presented for a motion at the September Board meeting.

20-08-335 Amy informed the Board of the role of Board Staff in CARES Act funding and explained the process and work done in collaboration with committees and the Commissioners.

20-08-336 Amy informed the Board that Cherry Street Clubhouse services will be adapting to management and members of the clubhouse will be notified. The Board plans to meet with Cherry Street Members to get input on the continuation of services moving forward.

20-08-337 Amy explained to the Board the availability of COVID-19 time for staff in the event there is a need for time off or quarantining away from the office space and/or the staff are unable to perform regular work duties. Board members were in favor of staff having access to these hours, if needed.

20-08-338 Amy informed the Board of insurance rate increase of 5.2% at the expense of Board Staff.

20-08-339 Amy explained the Commissioners resolution surrounding COVID-19 which is requiring any staff traveling to a state/country considered high-risk, must quarantine for 14 days upon their return.

20-08-340 Board members were given the schedule of Board meetings and Whitney will send out meeting invites/reminders up to December.

Chairperson's Remarks

Landen O'Banion thanked guests/providers and ended public forum and asked for a motion to end the meeting.

Adjournment

20-08-341 John Elam moved to adjourn the meeting, with Kyle Dowden seconding the motion. Roll Call Approval: John Allen, Yes, Ian Cross, Yes, Kyle Dowden, Yes, John Elam, Yes, Tyessa McQueen, Yes, Landon O'Banion, Yes, Melissa Reimers, Yes, David Sizemore, Yes, Robert Wood, Yes.

Board Chair

Date