PCMHRB Board Meeting Minutes
08/24/2026 6:30 PM EDT to 7:30 PM EDT
Preble County Mental Health & Recovery Board
100 E Somers Street Eaton, OH 45320

Members Present
Jaclyn Erbaugh
Alana Cottingim
Autumn Green
Derek Bales
Joe Tobias
Alisha Eck (will not be sworn in until Sept)
Ashley Clark
Miranda Armstead
Megan Garton
Laura Ragle (will not be sworn in until Sept)
Amy Raynes
Michele Shepherd
Maria Morgan

Members Absent
None

I. Call To Order
Chair Armstead called the meeting to order at 6:30p.

II. Roll Call
A. Green did the roll call.

III. Oath of Office
Commissioner Haber swore in Jaclyn Erbaugh.

IV. Reading of the Mission Statement
Ashley Clark read the mission statement.

V. Additions/Deletions to the Agenda
No additions or deletions at this time.

VI. Recognition of Guests
The meeting included introductions of both board members and guests, with each participant stating their name, role, and organization. Hall Smeltzer, Beth Esposito, Kelli Ott, Kendra Hall, and Commissioner Dave Haber were among those introduced. The chair welcomed the guests.

VII. Recovery & Wellness Center of Midwest Ohio Presentation
Jerri Lynn Stanley, Clinical Director at Recovery & Wellness, presented an overview of the organization's nearly 20 years of service in Preble County, highlighting a comprehensive range of services such as substance use and mental health evaluations, counseling, dual diagnosis intervention, employee assistance programs, and cognitive behavioral therapy. She detailed the provision of Medication-Assisted Treatment (MAT), drug-free workplace training, gambling treatment, drivers intervention programs, anger management, crisis intervention, psychiatric services, prevention education, and case management. Recovery & Wellness maintains strong partnerships with local courts, operates the TASC program, and provides jail-based services. Prevention services have been expanded, and the driver's intervention program is held quarterly with ongoing efforts to secure funding for clients. The community transition program now serves

all individuals released from jail or prison, and the quick response team ensures immediate access to support and resources for those in need.

VIII. Presentation of the June 22, 2026, Board Meeting Minutes

The board reviewed the minutes from the previous meeting and confirmed there were no questions or concerns before proceeding to approval.

The motion to approve the minutes from the June 22nd, 2026, board meeting was made by Megan seconded Ashley and carried by the board.

IX. Board Staff Report

A. Amy's July & August Calendar

Director Raynes explained her practice of sharing her calendar with the board each month to maintain transparency in her activities and availability, a tradition that predates her tenure and benefits new board members. She encouraged board members to review her calendar and ask questions if they have concerns.

B. FY25 HUD-Federal Award Agreement- $290,457

The board received confirmation of full HUD funding for permanent supported housing in the amount of $290,457. Amy Raynes will sign the HUD award agreement after receiving prosecutor approval.

A motion to approve the FY25 HUD Federal award agreement, contingent on prosecutor approval, was made by Ashley, seconded by Megan, and carried by the board.

Facilities Projects Update

An update was provided on ongoing facilities projects at 225 N Barron, including side renovation, painting, door replacements, and porch removal, with the project in discussion for approximately two years. Color-coded project tracking was explained, and specific remaining tasks were outlined. No decision or vote is required at this time for contractor selection. Plans for exterior improvements include removing unused chimneys and a window, replacing a deteriorated patio and stairs, and updating the front of the building with Hardy board. The approach for renovations will be incremental, addressing one side at a time as budget permits, with no immediate plans to divert funds from services for these projects.

X. Finance- For items where no action is needed, the information can be found in the packet.

A. July Financials

The board discussed the July financial documents, including the balance sheet, budget versus actuals, and reconciliation report. The budget document was not final, with changes made after committee discussions, and the finalized budget will be presented at the September meeting.

The Finance Committee recommended approval of the July financial documents, and a motion to approve the July FY 2027 financial packet as presented was made by Megan, seconded by Ashley, and carried.

The finalized budget will be completed and presented for approval at the September meeting, with a comparison of approved budget versus actual spending to be provided.

C. FY27 Budget
The board discussed changes to the FY2027 budget, including the addition of a crisis case manager position due to changes in service provision and funding. Funds were reallocated from capital and transitional living line items to support the new position, purchase a used copier, and increase outreach and community awareness. The board received new grant funding totaling $76,278 (SOS 4.0-year one carryover) with a commitment to complete required reporting.
A motion to approve the FY2027 budget as presented was made by Megan and seconded by Ashley and carried out by the board.

D. SBHI Crisis Team
The board noted that the Samaritan Behavioral Health contributed funding to support the first year of the Behavioral Health Crisis Team implementation.

A motion to approve the implementation of the Samaritan Behavioral Health Crisis Team was made by Ashley, seconded by Megan, and carried by the board.

XI. Behavioral Health Committee-For items where no action is needed, the information can be found in the packet.
The Behavioral Health Committee discussed ongoing initiatives, including the implementation of hope squads and coalition outreach, and reviewed a timeline for outreach and communication efforts. The committee developed a supportive services documentation policy to clarify eligibility for housing services, including disqualification criteria, and introduced a housing background check policy covering local and state records and the sex offender registry. Upcoming events include Overdose Awareness on August 31 and the Walk for Hope on September 12, with board members encouraged to attend.

A. PSH Supportive Services Documentation Policy & Housing Background Check Policy
Motion to approve the PSH supportive services documentation policy, pending legal review and approval, was made Megan, seconded by Ashley, and carried out by the board.

Motion to approve the Housing Background Check Policy, pending legal review and approval, was made Megan, seconded by Michele, and carried out by the board.

XII. Board Member Open Forum
Amy Raynes updated the board on the status of the ESC building, reporting a $150,000 state grant for repairs but noting the owner's $350,000 asking price and significant concerns about the building's condition, including water damage and asbestos. She discussed ongoing conversations with Justin Sommer and the land bank about additional funding for repairs and committed to keeping the board informed. Amy Raynes also presented the updated website and new logo,

which received positive feedback and will be adopted as the official logo. The website designer will continue to be paid for ongoing updates, and the maintenance fee will remain unchanged. The board discussed a possible name change to 'ADAMHS,' but Amy Raynes expressed opposition due to costs and potential confusion, encouraging members to share their views. She reminded board members they can request agenda items or raise topics during the open forum.

XIII. Chairperson's Remarks
No remarks at this time.

XIV. Adjournment
Chairman Armstead asked for a motion for the meeting to adjourn at 7:36p with a motion by Ashley and seconded by Megan and carried out by the board.

Miranda Armstead 9-28-26

Board Chair Date