Preble County Mental Health & Recovery Board
Board Meeting Minutes
September 22, 2025
6:30 p.m. In Person/Teams

Meeting Called By: Robert Wood, Board Chair | Type of Meeting: Regular Board Meeting
Attendees: All Board Members and Public

Mission Statement
To ensure that quality mental health and addiction services and supports are available to all Preble County residents.

Present: Robert Wood, Megan Garton, Derek Bales, Alana Cottingim, Michele Shepherd

Announced Absence: Miranda Armstead

Unannounced Absence: David Sizemore, Tyessa McQueen

Staff: Amy Raynes, Autumn Green, Maria Morgan

Call To Order: Chairman Wood called the meeting to order at 6:34PM

Roll Call was read by Board Staff, Autumn Green

Megan Garton read the Mission Statement

Additions/Deletions to the Agenda-No additions or deletions

Recognition of Guests-Cynthia Treasure, Rebecca Dickerscheid, Jerri Lynn Stanley.

Presentation of the August 25, 2025, Board Meeting Minutes
25.09.744 Bales motioned to approve the August 25, 2025, Board Meeting Minutes with Garton seconding. Yes-5 No-0 Abstain-0

Board Staff Report
Amy's September Calendar-Director Raynes presented her September calendar to the board. No questions at this time.
Time Study-Green stated that the board staff will present a full report of the 90-day time study to the board at the October board meeting.

Maintenance Position Update-Director Raynes stated that Joe Tobias has been offered the position and will start the position on Monday September 29, 2025.

Success Program Review-Director Raynes presented the annual report for the Success Program for the 2024-2025 school year. Garton would like to volunteer at the next Shoe for the Shoeless. Green will put her in contact with Allie Shafer.

Finance- For items where no action is needed, the information can be found in the packet.
Balance Sheet, Budget vs Actual, Reconciliation Detail, & BSA GL Activity Report FY26 August-Shepherd presented the following to the board. No questions at this time.
25.09.745 Garton motioned to approve the Balance Sheet, Budget vs Actual, Reconciliation Detail, & BSA GL Activity Report FY26 August with Bales seconding. Yes-5 No-0 Abstain-0

Contracts-
i. Talbert House-$137,677.65-Expense
25.09.746 Garton motioned to approve the contract with Cottingim seconding. Yes-5 No-0 Abstain-0

FY26 Budget updates-Morgan went over the updates in the FY26 Budget. Director Raynes stated that in our capital line we have 773k left of the farm proceeds budgeted. She believes that the board will receive more than 900k projected.
25.09.747 Garton motioned to approve the FY26 Budget updates with Shepherd seconding. Yes-5 No-0 Abstain-0

Records Commission-Morgan explained that the records in the spare room should be 2/3 of the way empty in the next few weeks.

5900 & 5932 Farm Update-Director Raynes stated the board hired a maintenance team for the farm to finish the renovations in order to put it on the market.

Farm Easement-Director Raynes stated that someone called asking if the board will give them an easement. The board owns most of the driveway towards the back of the property. Wood asked if there was a cost of the easement and if they would cover the cost of it. Director Raynes believed so. Garton asked if the new owners would be able to remove it if they wanted. Director Raynes stated no. Board members stated they are okay with Director Raynes proceeding with looking into the easement.

TLSO Transitional Living of Southwest Ohio-Director Raynes stated that the ribbon cutting is October 10th at 10 am and if board members cannot make it the board staff will create PowerPoint.

Ashley Clark entered at 7:03 PM

Homeless Services- Director Raynes stated that the board has been providing a lot of homeless services. Director Raynes will bring the cost of hotel stays over the last 3 years. She would like to give the HIT Foundation a set amount of funds for hotel stays each year. If they have funds left over they can put it towards their shelter. Garton would like to see some kind of report of the funds and how they used them. Director Raynes stated that there will be some accountability measure. She stated that the average that we spend is $30k. Wood asked if there would be quarterly reports. Garton stated that she would like to see an estimate of what they could spend and then quarterly reports to the board. Morgan stated that reports would also help hold them accountable with case management.

Executive Session- **25.09.748 Garton motioned to enter into executive session with Bales seconding. Yes-6 No-0 Abstain-0** "I move to enter executive session pursuant to R.C. 121.22(G)(1)(2) to consider the employment or compensation of a public employee" Yes-6 No-0 Abstain-0

25.09.749 Bales motioned to return to regular session with Garton seconding. Yes-6 No-0 Abstain-0

25.09.750 Garton motioned to award a one-time bonus for reimbursements to Director Raynes in the total of $1,000.00 with Cottingim seconding. Yes-6 No-0 Abstain-0

Board Member Open Forum- No Comment

Chairperson's Remarks-No Comment

Adjournment

25.09.751 Bales motioned to adjourn with Garton seconding. Yes-6 No-0 Abstain-0

Board Chair

10-27-25

Date